

COURT SERVICES COMMITTEE
MINUTES
DECEMBER 7, 2017
5:00 PM

PRESENT: Temporary Chairman – Catie Sheehan, Vice Chairman- Abe Forsyth, Clyde Bunch, Tony DelGiorno, Pam Deppe, John O'Neill & Todd Smith

MEMBERS NOT PRESENT: none

OTHERS: David Durall, Paul Palazzolo, Mike Torchia & Mary Carter (secretary)

Temporary Chairman Sheehan called the meeting to order at 5:02pm. ***Bunch made a motion to approve the minutes from November 2nd and Deppe seconded. Motion carried (7-0)***

New Business:

Department Updates:

Court Administration: – Suzann Maxheimer – no report

Court Services: - Mike Torchia

- Pre-travel request for Kent Holsopple, Probation Manager to attend the Community Behavioral Healthcare Association of Illinois Conference from 12/11-12/12/17 in Schaumburg, IL @cost of \$735.58 (being paid out of the Probation Fee Fund
- Approval to hire a Probation Officer at an annual salary of \$37,506 effective 1/16/18. Previous employee left the payroll on 12/1/17.
- Approval to hire a Mental Health Counselor at an annual salary of \$43,729 effective 1/15/18. Previous employee left the payroll on 11/30/17.
- ***Bunch made a motion to consolidate all requests from Court Services. O'Neill seconded. DelGiorno made a motion to approve & Smith seconded. Motion carried (7-0)***

The Juvenile Detention report: average daily population is 14.80 for November. Average for the year is 14.79. Capacity is 16. We are running at 92.43% capacity rate.

Circuit Clerk: -David Durall/Paul Palazzolo

- Approval to hire a Disposition Technician at an annual salary of \$27,385.19 effective 12/18/17. Previous employee left the payroll on 10/31/17.
- Approval to hire a Seasonal position at an hourly salary of \$10.00/hr effective 12/13/17. Previous employee left the payroll on 8/23/17.
- Approval to hire a Court Operations Asst. Vault at an hourly salary of \$11.43/hr effective 12/13/17. Previous employee left the payroll on 10/30/17.
- Approval to hire a Criminal Front Counter Clerk at an annual salary of \$27,385.19 effective 1/2/18. Previous employee left the payroll on 11/30/17.
- Approval to hire a Civil Family Front Counter Clerk at an annual salary of \$27,385.19 effective 1/16/18. Previous employee left the payroll on 12/1/17.
- ***DelGiorno made a motion to consolidate all approvals to hire from the Circuit Clerk's office and made a motion to approve, and Smith seconded. Motion carried (7-0)***

- Approve Resolution- for an IGA between the County & the Village of Southern View for digiTICKET. *DelGiorno made a motion to approve & Bunch seconded. Motion carried (7-0)*

Public Defender:-Bob Scherschligt-no report

The requisitions were reviewed and signed. *Smith made a motion to approve and DelGiorno seconded. Motion carried (7-0).*

There was no old business or public comment.

DelGiorno made a motion to adjourn, seconded by Forsyth. The motion carried (7-0) and the meeting was adjourned at 508pm.

APPROVED